

**MINUTES**  
**REGULAR MEETING & PUBLIC HEARING**  
**THE GORHAM TOWN BOARD**  
**May 20, 2026**

The Gorham Town Board held a Regular Meeting & Public Hearing on Wednesday May 20, 2026 at 7:00 pm at the Town Hall in Gorham, NY.

Present; Supervisor Dale C. Stell.

Councilmembers; Phil Curtis, Chrissy Watkins, Chase Brown, Chris Bay

Town Officials in attendance; Chief Operator Water & Wastewater Districts Nate Bay, Code Enforcement Officer Jim Morse and Town Clerk Darby Perrotte.

Highway Superintendent Brandon Ayers and Assessor Enza Mineo were necessarily absent.

Residents and guests in person and via zoom.

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*The minutes are written as a summary of the main points that were made and are the official and permanent record of the actions taken by the Gorham Town Board. Remarks delivered during privilege of the floor and discussions are summarized and are not intended to be verbatim transcriptions.*

*The full zoom recording of the meeting is posted on the town website for viewing and for listening to privilege of the floor comments.*

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1. Call to Order/Pledge to the Flag
2. Privilege of the Floor – none requested
3. Public Hearing – The Town Clerk confirmed the Meeting & Public Hearing were duly advertised & posted.

Supervisor Stell opened the Public Hearing regarding the 2026 contract for Fire protection with Crystal Beach Volunteer Fire Department. Several questions and comments were heard. The hearing was closed at 7:25 pm.

3. Approval of Minutes - 04/18/2026 Regular Meeting Minutes

On the motion by Councilmember Curtis, seconded by Councilmember Watkins, the meeting minutes were approved as submitted. Motion carried unanimously. 5-0

5 Ayes – Stell, Curtis, Watkins, Brown, Bay

**051-2026**

4. Reports of Town Officials -
  - A. Chief Operator Water/Wastewater Plants – written report on file.
  - B. Highway Superintendent – written report on file.
  - C. Zoning/Building Officer – written report on file.
  - D. Assessor –written report on file.
  - E. Town Clerk – written report on file.

f. Town Supervisor – written report on file.

On the motion by Councilmember Watkins, seconded by Councilmember Brown, the Reports of Town Officials were approved as submitted. Motion carried unanimously. 5-0  
5- Ayes - Stell, Curtis, Watkins, Brown, Bay

**052-2026**

5. Project Updates -

Supervisor Stell and Town Officials updated the residents and guests on the progress of various projects that are underway in the Town of Gorham.

- |                               |                      |
|-------------------------------|----------------------|
| a. ECO site                   | f. Code Committee    |
| b. Water Plant                | g. Crystal Beach FD  |
| c. Jones Rd. (FEMA)           | h. Highway Dept Roof |
| d. Cottage City Rd. (FEMA)    | i. MRB Current Work  |
| e. SHG Ambulance Tax District |                      |

6. Audit of Bills -

Approval of Vouchers

On the motion by Councilmember Watkins, seconded by Councilmember Brown, the abstract of bills in the amount of \$1,661,854.55 was approved for payment. The motion carried unanimously. 5-0

5 Ayes - Stell, Curtis, Watkins, Brown, Bay

**053-2026**

7. Business –

a. Adopt BOCES Gas Bid Resolution –

Councilmember Watkins offered the following resolution and called for adoption. Seconded by Councilmember Watkins the resolution was adopted unanimously. 5-0

5 Ayes - Stell, Curtis, Watkins, Brown, Bay

**054-2026**

**TOWN OF GORHAM  
RESOLUTION #10-2026  
PARTICIPATE IN A COOPERATIVE NATURAL GAS BID BY BOCES  
For the Period 10/01/2026– 09/30/2027**

**WHEREAS**, The Town of Gorham NY desires to participate in a Cooperative Bidding Program conducted by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this resolution is rescinded, for the purchase for supply of natural gas, and;

**WHEREAS**, The Town of Gorham NY is desirous of participating with the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid

of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o, and;

**WHEREAS,** The Town of Gorham NY has appointed the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Town of Gorham NY and making recommendations thereon;

**THEREFORE BE IT RESOLVED** that the Town of Gorham NY and the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above and;

**BE IT FURTHER RESOLVED** that the Town of Gorham NY authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services and;

**BE IT FURTHER RESOLVED,** The Town of Gorham NY agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding and;

**NOW THEREFORE BE IT RESOLVED,** that the Town Supervisor, on behalf of the Town of Gorham NY, is hereby authorized to participate in cooperative bidding conducted by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of natural gas and, if requested, to furnish an estimated minimum number of units that will be purchased by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

I, Darby L. Perrotte, Town Clerk of the Town of Gorham do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Gorham on May 20, 2026 by the following vote:

	<u>Aye</u>	<u>Nay</u>
Dale C. Stell	X_____	_____
Phil Curtis	X_____	_____
Chrissy Watkins	X_____	_____
Chase Brown	X_____	_____
Chris Bay	X_____	_____

b. Adopt Free Stone Day Resolution -

Councilmember Curtis offered the following resolution and called for adoption. Seconded by Councilmember Brown, the resolution was adopted unanimously. 5-0

5 Ayes - Stell, Curtis, Watkins, Brown, Bay

**055-2026**

**TOWN OF GORHAM  
RESOLUTION # 11-2026  
APPROVE FREE STONE**

Resolution to provide a small amount of stone to any Gorham resident to fill driveway holes close to the intersection of their driveways and the road surface,

**Whereas,** The Town of Gorham has approximately 100 tons of number 2 crusher run left over from projects, and;

**Whereas,** The Town of Gorham has supplied such stone to residents to maintain their driveways close to the road surface for many years, and;

**Whereas,** The Gorham Town Board understands that by maintaining driveway surface against the road surface, residents help to preserve the edge of the pavement at residents' curb cuts, which ultimately helps the Town and saves the Town money, then;

**Therefore,** The Gorham Town Board declares Saturday June 6, 2026 to be designated as a "Free Stone Day", Gorham residents are allowed to take up to one-half of one cubic yard of number 2 crusher run from the Gorham Highway stockpile to be shoveled by Gorham residents into their own containers, for the purpose of maintaining their own driveways near the road edge, and also;

**Therefore,** Stone will be available to be picked up on **June 6, 2026** between the hours of **9:00 am and 3:00 pm** when a representative of the Town of Gorham will monitor the stone pile and have the final say regarding when the one-half cubic yard limit is reached by any and all residents.

I, Darby L. Perrotte, Town Clerk of the Town of Gorham do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Gorham on May 20, 2026 by the following vote:

	<b><u>Aye</u></b>	<b><u>Nay</u></b>
Dale C. Stell	X_____	_____
Phil Curtis	X_____	_____
Chrissy Watkins	X_____	_____
Chase Brown	X_____	_____

c. Adopt Standard Workday Resolution –

On the motion by Councilmember Brown, seconded by Councilmember Bay, to approve the Standard Workday Reporting Resolution. The motion carried unanimously. 5-0

5 Ayes - Stell, Curtis, Watkins, Brown, Bay

056-2026

Office of the New York State Comptroller  
NYSLRS  
New York State and Local Retirement System  
110 State Street, Albany, New York 12244-0001  
Please type or print clearly in blue or black ink

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A

(Rev.12/23)

Employer Location Code

30427

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

BE IT RESOLVED, that the Town of Gorham / \_\_\_\_\_ hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
<b>Elected Officials:</b>									
Brandon Aurs			Highway Superintendent	1/26 - 12/28	8	10	<input type="checkbox"/>	bi-weekly	<input checked="" type="checkbox"/>
Darby Perotte			Town Clerk	1/26 - 12/28	6	10	<input type="checkbox"/>	bi-weekly	<input checked="" type="checkbox"/>
<b>Appointed Officials:</b>									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, Darby L. Perotte, secretary/clerk of the governing board of the Town of Gorham, of the State of New York,

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 15<sup>th</sup> day of April, 2026 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Gorham on this 15<sup>th</sup> day of April, 2026.

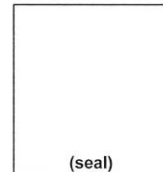
(Signature of Secretary or Clerk)

Affidavit of Posting: I, Darby L. Perotte being duly sworn, deposes and says that the posting of the Resolution began on April 16<sup>th</sup> 2026 and continued for at least 30 days. That the Resolution was available to the public on the:

Employer's website at: WWW.gorham-ny.org

Official sign board at: Gorham Town Hall

Main entrance Secretary or Clerk's office at: Clerk's office, Gorham Town Hall Page 1 of 1 (for additional rows attach a RS 2417-B form)



d. Authorize the Town Supervisor to Sign the WIIA Grant Application Proposal –

On the motion by Councilmember Brown, seconded by Councilmember Watkins, to approve and authorize the Supervisor to sign the proposed professional services agreement with MRB Group. The motion carried unanimously. 5-0

5 Ayes - Stell, Curtis, Watkins, Brown, Bay

057-2026

- e. Adopt Resolution 2026 Wastewater Infrastructure Engineering Planning Grant Application

Councilmember Curtis offered the following resolution and called for adoption. Seconded by Councilmember Brown, the resolution was adopted unanimously. 5-0  
5 Ayes - Stell, Curtis, Watkins, Brown, Bay

**058-2026**

**TOWN OF GORHAM  
RESOLUTION #12-2026  
SUPPORT & AUTHORIZATION  
2026 WASTEWATER INFRASTRUCTURE ENGINEERING & PLANNING GRANT  
APPLICATION**

**WHEREAS**, Town of Gorham, supports the submission of a 2026 Wastewater Infrastructure Engineering Planning Grant (EPG) application on behalf of the Town, to conduct a study of its Wastewater Treatment Plant (WWTP), sanitary pump stations, and collection system; and

**WHEREAS**, the New York State Environmental Facilities Corporation (EFC), provides a competitive statewide reimbursement grant program to assist in the initial planning of eligible Clean Water State Revolving Fund (CWSRF) water quality projects; and

**WHEREAS**, The Town of Gorham meets the municipal median household income thresholds for EPG eligibility; and

**WHEREAS**, if funding is received, it will allow the Town of Gorham to prepare a preliminary engineering report to investigate the WWTP, sanitary pump stations, and collection system, and identify solutions, enabling the Town to seek further financing for construction through the CWSRF program to advance the required water quality improvements;

**NOW THEREFORE BE IT RESOLVED**, the Town Board, on behalf of the Town, identifies the Town Supervisor as the authorized representative for the project, able to execute necessary documents relative to and as required for this application; and

**BE IT FURTHER RESOLVED**, the Town Board does hereby authorize and obligate local matching funds of the minimum 20% of the total grant funding awarded in the form of in-kind services or cash contribution hereby appropriated from the sewer fund; and

**BE IT FURTHER RESOLVED**, that the Town of Gorham recognizes and fully supports the submission of the 2026 EPG grant application by MRB Group for the investigation into its Wastewater Treatment Plant, sanitary pump stations, and collection system.

I, Darby L. Perrotte, Town Clerk of the Town of Gorham do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Gorham on May 20, 2026 by the following vote:

	<b><u>Aye</u></b>	<b><u>Nay</u></b>
Dale C. Stell	X_____	_____
Phil Curtis	X_____	_____
Chrissy Watkins	X_____	_____
Chase Brown	X_____	_____
Chris Bay	X_____	_____

f. Authorize the Town Supervisor to sign the Wastewater Infrastructure Engineering Planning Grant Application

On the motion by Councilmember Curtis, seconded by Councilmember Brown, to approve and authorize the Town Supervisor to sign the agreement with MRB Group to prepare and submit the completed application for the fee of \$4,500.00. The motion carried unanimously. 5-0

5 Ayes - Stell, Curtis, Watkins, Brown, Bay

**059-2026**

g. Adopt 284 Agreement –

Highway Superintendent Ayers completed and submitted the 284 Agreement to Spend Highway Funds for the sum of \$685,700 for general repairs and primary work upon seventy-one miles of town highways.

On the motion by Councilmember Brown, seconded by Councilmember Curtis, the 284 Agreement is accepted by the Gorham Town Board. The motion carried unanimously. 5-0

5 Ayes - Stell, Curtis, Watkins, Brown, Bay

**060-2026**

h. Move Highway Employees to 95% and 100% Pay

On the motion by Councilmember Curtis, seconded by Councilmember Watkins, to move Jason Smith to 100 % pay and move Ian Siebert to 95% pay. Effective on the next pay period. The motion carried unanimously. 5-0

5 Ayes - Stell, Curtis, Watkins, Brown, Bay

**061-2026**

i. Budget Transfer

On the motion by Councilmember Watkins, seconded by Councilmember Brown, to move \$574,100 from DB915 to DB5130.22 for truck order #2 and #3. The motion carried unanimously. 5-0

5 Ayes - Stell, Curtis, Watkins, Brown, Bay

**062-2026**

8. Set Next Meeting Date – The next regular meeting will be held on Wednesday June 17, 2026 at 7:00 pm at the Gorham Town Hall.

9. Privilege of the Floor –

*Several residents spoke during privilege of the floor*

*The full zoom recording of the meeting is posted on the town website for viewing and to listen to privilege of the floor comments, also available on tape at the Town Clerk's Office*

10. Adjournment – with no further business, on the motion by Councilmember Brown, seconded by Councilmember Watkins, the meeting was adjourned at 8:40 pm. The motion carried unanimously. 5-0

5- Ayes – Stell, Curtis, Watkins, Brown, Bay

**063-2026**

Respectfully Submitted,

Darby L. Perrotte  
Town Clerk